

VILLAGE OF COLD SPRING RECREATION DEPARTMENT  
85 MAIN STREET, COLD SPRING, NEW YORK 10516  
(845)-265-3611

APPLICATION FOR GROUP USE OF MAYOR'S PARK PAVILION  
(PLEASE PRINT)

All requests for use of village property must be made one month prior to said event. Applications will be considered at Recreation Board meetings held on the first Thursday of each month at 7:00 pm.

DATE OF EVENT \_\_\_\_\_ TIME: FROM \_\_\_\_\_ TO \_\_\_\_\_

NAME OF ORGANIZATION \_\_\_\_\_

TYPE OF EVENT \_\_\_\_\_

REPRESENTATIVE \_\_\_\_\_

RESIDENTIAL ADDRESS \_\_\_\_\_ TOWN/CITY \_\_\_\_\_

ZIP CODE \_\_\_\_\_ PHONE (HOME) \_\_\_\_\_ PHONE (BUS) \_\_\_\_\_

ESTIMATED ATTENDANCE \_\_\_\_\_

\*All fees payable at least one week prior to the scheduled event. (Fees for usage listed on last page.)

\* Alcoholic beverages are prohibited on park grounds.

\* Groups must clean pavilion and surrounding grounds to the satisfaction of the park caretaker and department by posted closing time. Stapling or nailing items to the structure or defacing in anyway is strictly forbidden. **The park is a carry-in and take-out facility. Please plan to remove your refuse at the end of your event.**

\* Rain dates can not be reserved.

\* Organizations or clubs utilizing the facility must provide the Village of Cold Spring (at least three (3) days prior to scheduled event) a liability insurance policy naming the Village of Cold Spring as an additional insured on said policy. The policy shall have limits of \$1,000,000.00 for any one injury and \$2,000,000.00 for any one event and be written by or through an insurance company licensed by the State of New York.

\* The undersigned does hereby agree to pay for any and all damages to equipment or property of the Village of Cold Spring used by said organizations, members guests, or visitors.

\* The undersigned does hereby agree to indemnify and hold harmless the Village of Cold Spring from any and all claims, suits, or demands and any expenses incurred by said Village for investigation, legal fees, or otherwise, which arise out or are connected with the Village facility applied for herein and said Village shall be held harmless and indemnified regardless of whether the acts are the fault of the applicant or the Village.

\* Groups of 25 or more must fill out application for use of pavilion.

(This is a revocable permit subject to change)

Sign (Organization representative) \_\_\_\_\_

Date\_\_\_\_\_

Approval by Recreation Department

Approval by Village Board

Date\_\_\_\_\_ By \_\_\_\_\_

Date\_\_\_\_\_ By\_\_\_\_\_

VILLAGE OF COLD SPRING RECREATION DEPARTMENT  
85 MAIN STREET, COLD SPRING, NEW YORK 10516

FEES FOR GROUP USE OF MAYOR'S PARK PAVILION

FOR:

VILLAGE OF COLD SPRING RESIDENTS AND VILLAGE OF COLD SPRING GROUPS:

MONDAY TO THURSDAY	\$25.00
FRIDAY, SATURDAY, SUNDAY & HOLIDAYS	\$50.00

FOR

PHILIPSTOWN RESIDENTS AND PHILIPSTOWN GROUPS:

MONDAY TO THURSDAY	\$50.00
FRIDAY, SATURDAY, SUNDAY & HOLIDAYS	\$100.00

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\*\*\*FOR OFFICE USE ONLY \*\*\*

ORGANIZATION -----

DATE OF EVENT-----

DATE PERMIT ISSUED \_\_\_\_\_ DATE CERTIFICATE OF INSURANCE \_\_\_\_\_

FEE TO BE CHARGED \_\_\_\_\_ DATE FEE RECEIVED \_\_\_\_\_

PERMIT ISSUED BY \_\_\_\_\_

**The park is a carry in and carry out facility. Please plan to remove your refuse at the end of your event.**

**A DEPOSIT EQUAL TO THE USE FEE IS ALSO REQUIRED. IT WILL BE REFUNDED UPON FULFILLMENT OF THE CLEAN-UP REQUIREMENT STATED IN THE PARK USE AGREEMENT.**